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Integrated Sports Systems (ISS) Inc.

Personal Information Protection & Electronic Documents Act (PIPEDA)

with respect to

Clublink
by
Integrated Sports Systems (ISS) Inc.

Definitions

Clublink: Membership management software used to manage membership for one or many clubs.

Central Office: An installation of Clublink that manages the membership of many clubs.

Club: An installation of Clublink that manages the membership of a single club.

Central Office Setup Disk: A set of files that customizes Clublink at a club level determining required and requested membership information, fees and registration categories.

Description

Clublink is a desktop membership management solution using Dbase for data storage and is made up of 59 data tables stored locally on the user's hard drive. Clublink may also be installed and accessed over a network.

Details

- Clublink access can be password protected at an administrator and a read-only user level.
- Membership information is transferred between individual clubs and their central office.
- Membership information is transferred between the central office and individual clubs.
- The membership information exchange is comprised of only the required and requested information determined by the central office setup disk.
- Clublink compresses the membership data for export using licensed PKZIP technology. This technology is incorporated into the Clublink software and can only be decompressed within the Clublink software. This same technology is used to backup Clublink locally.
- Members that have not been registered for a given # of years can be identified and permanently removed from the system.
- Through the reporting system, members of a specific age can be identified.

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